



## **Job Description**

# **Resort Staff Member**

### **Responsibilities**

- Kennel, deluxe suites, and cat resort cleaning and maintenance (ie, power washer use, mopping, sweeping, trash, windows)
- Feeding boarders (breakfast/lunch/dinner)
- Monitoring and recording boarder activity
- Kitchen duties (loading, unloading dishwasher, cleaning area)
- Laundry
- Playtime (time with boarders in play yards, cuddle breaks, and walks as requested by customers)
- Quality time with boarders (talk, pet, comfort)
- Customer service during check in and check out
- Offering tours to prospective clients
- Baths and nail trims
- Facility cleaning and maintenance (vacuuming, mopping, landscaping, grooming, and bathing room cleaning)
- Any duties that may be assigned by supervisor or management

The Resort Staff Member reports directly to the Resort Director

### **Job Description**

The Resort Staff Member is responsible for the day to day care and treatment of dogs and cats boarded at The Animal Den. The Staff Member will be expected to perform duties pertaining to resort maintenance, feeding and care of the boarders, kitchen, laundry duties, and exercising pets. The Staff Member assists with checking pets in and out and will give tours to potential clients.

### **Qualifications**

Must have a high school diploma, its equivalent, or be in the process of acquiring such a certificate. Staff Members must be able to move or lift animals and/or equipment up to and in excess of 40 pounds. The Staff Member must be able to tolerate conditions associated with kennel work, including: cleaning of urine and feces in boarding area and the use of disinfectants. Staff Member must be able to recognize through sight and/or sound an animal in distress, discomfort, or exhibiting symptoms of illness/disease. All employees must be able to interact in a professional manner with each other and with customers. Staff Members must have good communication skills (written and oral).